

Make it easy: tools for citing in your projects

You can use reference managers to help you collect, store, sort and find information from any sources you use.

What are they for?

Most reference managers allow you to:

1 Save data from these sources used

You can do this automatically while browsing the internet.



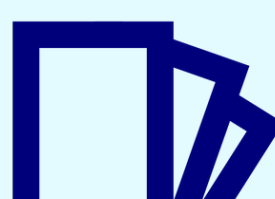
2 Save a link or an entire text

Add the URL or upload a PDF file, underline parts of it and add your own notes.



3 Make citations inside the text

Choose the source of information you want to use and cite it in different styles as you write up your project.



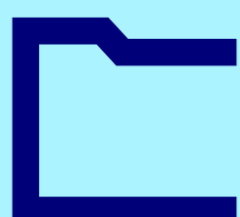
4 Prepare the final bibliography

Automatically generate your bibliography in various styles using a word processor.



5 Sort information

Create folders or tags to sort your bibliographic references.



6 Quickly find anything you're searching for

Access information by entering search terms in the reference manager's search engine.



Which reference manager should I use?

We recommend two options with free versions:

Mendeley [↗](#)

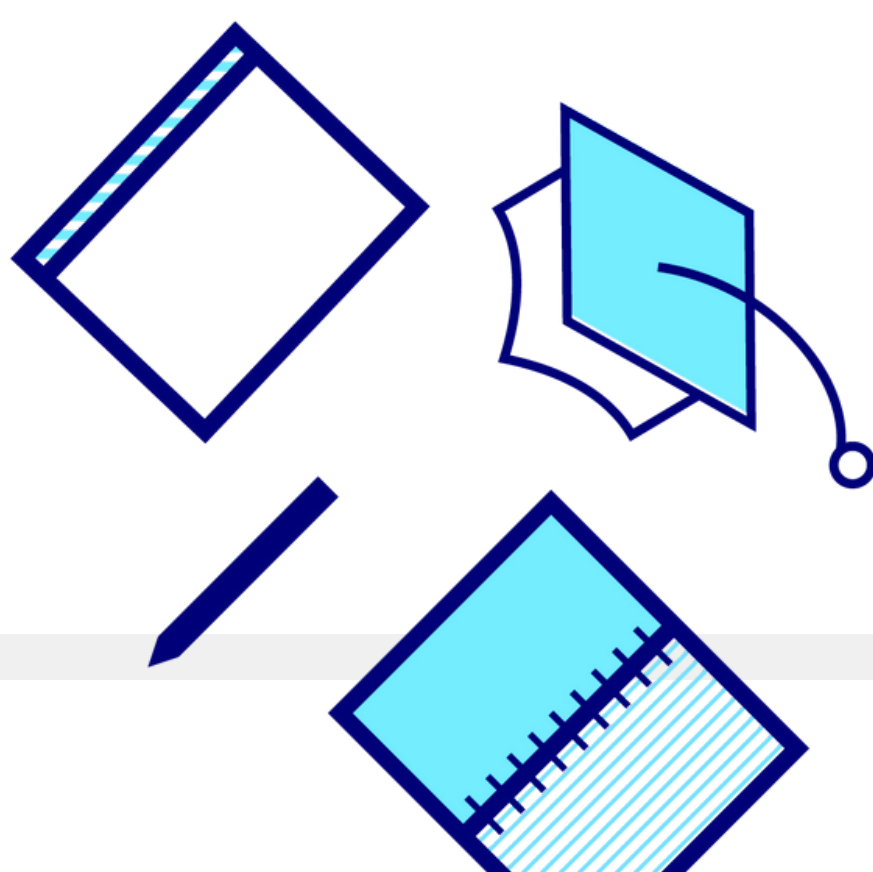
Zotero [↗](#)

Mendeley Institucional

An advanced version of Mendeley featuring additional options is available to members of the UOC Community. [Learn how to use this reference manager](#) [↗](#)

You will be able to:

- Create citations and a bibliography with the [Mendeley Cite](#) plug-in for Word.
- Import references automatically thanks to the [Web Importer](#) browser extension.
- Create groups and collaborate with others, sharing references and documents.
- Stay up to date with the research being carried out in your field of interest. Find publications and add them to your Mendeley library.
- Manage information online from any device.
- Use [Mendeley Reference Manager](#) for Desktop (Mac, Windows and Linux).
- Share references and PDF files with other people.



Source: Red de Bibliotecas REBIUN. (2019). Objetivo 4: Innovación docente y competencias digitales